

# WORK PERMIT



Date : \_\_\_\_\_

Serial No : \_\_\_\_\_

Requestor : _____	Mobile Phone No. : _____
Company : _____	Tel : _____ Fax : _____
Address : _____ _____	
<u>Location of Works</u>	
UNIT NOS / AREA : _____	BLOCK : _____ LEVEL : _____
Types of works : _____ _____ _____	
Start Date : _____	Start Time : _____
End Date : _____	End Time : _____
<i>For Office Use Only</i>	

	<b>BOD APPROVAL</b>
	APPROVED / NOT APPROVED
	Name : _____ (Assigned Personnel)  / _____

DEPARTMENT VERIFICATION				
<input type="checkbox"/> MARCOM Name: _____	<input type="checkbox"/> CAR PARK Name: _____	<input type="checkbox"/> CUSTOMER SERVICE Name: _____	<input type="checkbox"/> SECURITY Name: _____	<input type="checkbox"/> PHASE 2A Name: _____

NOTES:

1. This Work Permit is issued to facilitate Contractor to obtain "Contractor Work Pass" from the Security Dept and to be carried at all times for Security Verification.
2. All workers name to be attached and must be registered with CIDB. The contractor must insure himself adequately against any claim
3. Generally no works from 12.00pm to 2.00pm (hacking, drilling, and noise pollutions). For exact timing refer the above.

Location of Works

UNIT NOS / AREA : \_\_\_\_\_ BLOCK : \_\_\_\_\_ LEVEL : \_\_\_\_\_

Types of works : \_\_\_\_\_

\_\_\_\_\_

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Start Date : \_\_\_\_\_

Start Time : \_\_\_\_\_

End Date : \_\_\_\_\_

End Time : \_\_\_\_\_

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